



### Umbrella Family has revised our Supply staff processes.

Each location will post a list of Supply staff who have selected to work at your centre, along with their contact information and preferred method of contact. Take a picture of this list so you have access to several staff you can speak to.

### Are you looking for a supply staff to cover a shift?

Check the **bulletin board at your location** to see an updated list of Supply staff who are interested to work at your location.

### Can't find the list at your centre?

**Ask your Supervisor** to print it out and post it.