

**UFCC FORM****DAILY PLAYGROUND INSPECTION**

Umbrella Family
and Child Centres
of Hamilton

This form must be completed DAILY as indicated.

UMBRELLA CENTRE**WEEK OF****STAFF****PLAYGROUND**

- Staff will conduct a daily visual inspection of the play area, structures and equipment prior to use.
- Staff will indicate the time when the inspection is complete and initial.
- If the playground is not being used at that time, indicate the reason in the comments.
- Any hazards identified should be listed in the comments and dealt with prior to children using the playground.
- Any hazards that cannot be rectified should be reported to the Supervisor immediately for action.

DAY	AREA	COMMENTS	STAFF INITIALS	REPORTED TO SUPERVISOR	ACTION TAKEN/ FORWARDED TO:
MONDAY Time: _____	Play area/structures _____ Equipment/gates _____ Litter _____				
TUESDAY Time: _____	Play area/structures _____ Equipment/gates _____ Litter _____				
WEDNESDAY Time: _____	Play area/structures _____ Equipment/gates _____ Litter _____				
THURSDAY Time: _____	Play area/structures _____ Equipment/gates _____ Litter _____				
FRIDAY Time: _____	Play area/structures _____ Equipment/gates _____ Litter _____				

Last Revision Approved: October 9, 2022

Date of Next Review: October, 2023